

## 2019 Faculty Teaching/Research Enhancement Grants Request for Proposals

**Opportunity:** This grant competition seeks to give Duke faculty members a chance to acquire additional skills, knowledge, or experiences outside/beyond their main discipline that will enhance their capacity to carry out original research and/or provide excellent learning experiences for Duke students. Supported activities include: a cognate training workshop; field work opportunity that includes specific training; short-term engagement with a community organization relevant to a new line of research; and travel to meet with a leading scholar or group of scholars working in an area highly relevant to the applicant's scholarly growth or teaching trajectory.

NOTE: Grant funds may not be used for attendance at conferences, nor for salary support.

Proposals require a clear explanation of how the experience will contribute to broadening the applicant's research and/or teaching and a letter of support from the faculty member's department chair or dean, as appropriate. Requests for funding to visit a leading scholar or group of scholars should also include a letter of support from that individual or group. Successful applications should include a compelling case for how the proposed experience would amplify the faculty member's intellectual trajectory and benefit the Duke community.

Funds awarded will most likely fall within the range of \$2000-\$5000; though in unusual circumstances, funding may be available up to an absolute cap of \$10,000.

**Eligibility:** All current regular-rank faculty with a primary appointment in schools other than Medicine and Nursing may propose faculty teaching/research enhancement activities. A preference will be given to faculty at the assistant or associate level.

**Proposals:** Proposals will be accepted from Oct. 17 through Nov. 19, 2018 at 5:00pm

### Proposal Requirements

The Provost's Office uses *MyResearchProposal* online application software to submit applications.

You will be asked to upload the following documents:

1. An updated, short curriculum vitae (no more than 2 pages.)
2. A brief narrative that articulates the proposed activities, how the experience will contribute to broadening research/teaching, how it fits with overall academic, research, and professional plans (no more than 3 pages).
3. A budget and timeline for use of the funds.
4. A letter of support from a departmental chair or dean, commenting on the benefits of the proposed training or experience to the applicant and her/his intellectual community.
5. A listing of all other concurrent proposals for funding to support the proposed activities (we will ask awardees to update us when any additional funding for the proposed activities is awarded/received).

## Instructions

- To apply visit <http://bit.ly/myresearchproposal>, click on “Create New User” (or log in if you already have an account).
- A step-by-step user’s guide for applying via the *MyResearchProposal* software is available - Please review this [document](#).
- Enter Access Code ‘**PROVOST**’ then select the **2019 Faculty Teaching/Research Enhancement Grants (F- TREG)** opportunity and follow the instructions.
- For any questions concerning *MyResearchProposal* passwords or system issues, please contact Anita Grissom or Kara McKelvey at [myresearchproposal@duke.edu](mailto:myresearchproposal@duke.edu).

## Timeline

RFP released	10/17/2018
RFP deadline for submission	11/19/2018
Project winner(s) notified	01/10/2019
Funds made available*	05/15/2019

\*Funds must be expended between 5.15.19 and 6.30.20.

## Contact

For any questions regarding your proposal, please contact:  
Carolyn Mackman, [carolyn.mackman@duke.edu](mailto:carolyn.mackman@duke.edu)

**Review and Selection:** Proposals will be reviewed by a faculty panel convened by the Executive Vice Provost, the Vice Provost for Faculty Advancement, and the Vice Provost for Interdisciplinary Studies. Final decisions will be made by the Vice Provosts in consultation with the Provost. Decisions will be announced in January 2019 and funds will be awarded May 15, 2019. Awardees will be expected to provide updates on their activities during the year and an eventual reflection on the impact of those activities on the trajectory of their research and/or teaching.

## FAQ

### ***Who can apply?***

All current regular-rank faculty with a primary appointment in schools other than Medicine and Nursing may propose faculty teaching/research enhancement activities. A preference will be given to faculty at the assistant or associate level.

### ***What kinds of items and expenses would FTREG funds be able to cover?***

Funds can be used to cover a cognate training workshop; field work opportunity that includes specific training; short-term engagement with a community organization relevant to a new line of research; and travel to meet with a leading scholar or group of scholars working in an area highly relevant to the applicant's scholarly growth or teaching trajectory. Funds may not be used for attendance at conferences, nor for salary support.

### ***How are the FTREGs different from other proposals, like the Intellectual Community Planning Grants (ICPG), and Collaboratories?***

FTREGs are aimed at individual faculty members wishing to acquire additional skills, knowledge or experiences outside/beyond their main discipline that will enhance their capacity to carry out original research and/or provide excellent learning experiences for Duke students. In contrast, both ICPGs and Collaboratories support groups of faculty. Collaboratories support groups of faculty working on more established projects that seek to provide tangible solutions to targeted problems in three areas: energy and water resources; race, religion and citizenship; and population health. ICPGs provide seed funding to groups of faculty wishing to explore a new collaboration around a shared intellectual interest.